



PARLIAMENTARY ADMINISTRATION, PRACTICES AND PROCEDURES

PROGRAMME OVERVIEW

This course is designed to equip Parliamentary Liaison Officers in various government ministries with essential parliamentary administration and procedural skills. It is imperative that Liaison Officers possess the requisite knowledge, skills, attitudes, and competencies to perform their roles effectively and efficiently.

PROGRAMME RATIONALE

The main purpose of this course is to strengthen the competencies required for the effective performance of roles relating to parliamentary work. The programme enables learners to acquire comprehensive knowledge of administrative and parliamentary procedures within the legislature.

LEARNING OUTCOMES

By the end of this course, participants should be able to identify the structure of the Parliament of Kenya, analyse the roles of the Parliament of Kenya, outline the role of the Senate, and outline the role of the National Assembly.

TARGET GROUP

The course is designed for Liaison Officers in government ministries.

COURSE CONTENT

The course covers an introduction to Parliamentary Administration, Parliamentary Etiquette and Protocol, Parliamentary Customer Care, and contemporary and emerging issues in Parliamentary Administration.

BENEFITS OF ATTENDING

Participants will be able to discuss the parliamentary organizational structure in relation to their roles and responsibilities. They will understand parliamentary administrative rules, regulations, and procedures, apply proper etiquette and protocol, and respond effectively to challenges associated with contemporary and emerging issues.

VISION

A global Centre of excellence in Legislative Governance

MISSION

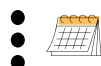
To Enhance Capacity Development for Effective and Efficient functioning of Parliament, Legislative Assemblies and other key stakeholders.

CENTRE FOR PARLIAMENTARY STUDIES AND TRAINING

TRAINING FOR
QUALITY
GOVERNANCE



DATES, VENUE AND FEES



3RD TO 7TH MAY 2027



NAIVASHA, NAKURU COUNTY

FEES: KES 80,200

FEES COVER TUITION AND TRAINING MATERIALS ONLY.



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